



START
NOW

GET READY

Commit to becoming an HLP, engage team, agree who will do what, order training courses (see below), review core HLP requirements part 1 and plan a community event

Resource: Complete HLP Pack
Resource: Health Champion Course
Resource: HLP Leader Course

ENVIRONMENT

Review and record local health needs, build Health Promotion Zone, engage with local GPs and other providers and identify signposting contacts

Resource: Health Promotion Zone Guidance

WORKFORCE DEVELOPMENT AND ENGAGEMENT

Health Champion(s) to take RSPH assessment and return. Hold a team training session on how to approach sensitive issues, note any PH campaigns completed this year in evidence portfolio

Resource: Championing Health Cards Complete Pack

REVIEW AND SIGN DECLARATION

Review all evidence, display Health Champion certificate, complete the self declaration process on RSPH website allowing time for processing

Resource: Complete HLP Pack
Resource: RSPH Self-declaration

6

WEEKS TO GO

4

WEEKS TO GO

2

WEEKS TO GO

5

WEEKS TO GO

3

WEEKS TO GO

1

WEEK TO GO

FINISH

COLLECTING EVIDENCE

Review HLP quality criteria and identify focus areas, start gathering evidence, complete HLP Leader course, action plan, set up in-pharmacy health promotion activity and continue to deliver flu service

Resource: Complete HLP Workbook
Resource: HLP Quality Criteria

WORKFORCE DEVELOPMENT

Support Health Champion(s) to prepare them for their assessment, complete their mock assessment, request RSPH assessment

Resource: Mock assessment

COMMUNITY ENGAGEMENT

Run a local community engagement activity, collect feedback and take photos, review and ensure consultation room is wellbeing friendly

CELEBRATE AND QPS

Celebrate with your team when the RSPH certificate arrives, order accreditation pack, complete QPS statement

Resource: H:LP accreditation pack

NEED MORE DETAILS? [Click here to sign up for HLP Countdown updates](#) or [here to see our full range of HLP resources](#)